



Inspire, Enjoy, Achieve

NURSERY NURSE - JOB DESCRIPTION

The Nursery Nurse will be expected to assist in the Foundation Stage in any of the following ways:

- i) Work with individuals or groups of children as required to assist in their learning.
- ii) To share with the teacher planning, assessing work, and evaluation of activities.
- iii) To be able to work on her/his own initiative.
- iv) To be able to re-phrase and modify language spontaneously so that a child with SEN/EAL will understand.
- v) Provide small group and one to one support as necessary.
- vi) Assist in setting up and demounting displays and role play areas.
- vii) Be aware at all times of the physical and emotional needs of the children and act whenever it is practical so to do to satisfy their needs.
- viii) Develop children's social skills.
- ix) Adapt and prepare materials to meet the needs of the children.
- x) Encourage the children's independence by knowing when to 'stand back' and when to be involved in their play.
- xi) Attend school curriculum planning meetings, specific learning meetings with class teacher, parents and other professionals as requested.
- xii) To write and present accurate observations, records and reports.
- xiii) To have positive contact with parents.
- xiv) To lead whole class activities under the direction of the class teacher.
- xv) To maintain a safe environment.
- xvi) To work with the school team on INSET days.
- xvii) To support fully the school's policy on Equal Opportunities and Teaching for Learning Policy.
- xviii) Carry out any other relevant duties as requested by the headteacher or her representative.

Working hours: 8.30am- 3.30pm, term time only.

The Nursery Nurse will be a member of the school support staff and expected to attend staff meetings, use all the facilities at the school and to have access to confidential information.

The Nursery Nurse will be under the direct supervision of the Class Teacher in whose room he/she is working. The Line Manager will be the EYFS Phase Leader and Assistant Headteacher EYFS/KS1.