



St Gabriel
the Archangel

Catholic Multi-Academy Trust

Regional IT & Systems Partner

Job Description

Forming Christ-centred pilgrims of hope, with kind hearts, questioning minds, a thirst for knowledge and a hunger for justice.

St Gabriel the Archangel Catholic Multi-Academy Trust

Forming Christ-centred pilgrims of hope with kind hearts, questioning minds, a thirst for knowledge and a hunger for justice.

Salary	£53,000 - £60,000
Start Date	As soon as possible
Location	Area of regional responsibility
Reporting to	Senior Digital Technologies Partner
Contract	Full time, 52 weeks

Purpose of the Role

The Regional IT & Systems Partner will provide expert leadership and strategic oversight of digital infrastructure, cyber security, and educational technology practices across their region of our Multi-Academy Trust. This exciting role ensures the consistent implementation of the Trust's digital strategy, technical standards, and a culture of digital inclusivity and resilience across all schools within the region, aligning with our mission of Forming Christ-centred pilgrims of hope with kind hearts, questioning minds, a thirst for knowledge and a hunger for justice.

Key Responsibilities

Strategic Leadership

- To represent the Digital Technologies Service across the Trust's schools, delivering high-quality, professional digital services that empower all staff and students.
- To maintain service capability of the Trust's ICT infrastructure.
- To support the delivery of the Digital Strategy and provide effective management of the Digital Technologies service.

Strategic Leadership

- To lead the delivery of the digital strategy within a given region/cluster.
- To provide line management and support to the Network Managers within a given region/cluster.
- Contractual management of related external IT support providers.
- To support the Senior Digital Technologies Partner (SDTP) and provide timely progress updates to ensure that measured KPIs and outputs are reported and achieved.
- Assist in Design, implement, maintenance and monitoring the technical architecture for the Trust, including the efficient procurement and commissioning of digital services.
- Strategically plan, implement and manage complex system developments to improve performance within the Trust, including remote and mobile working.
- Research and develop new technologies that will benefit the Trust.
- In partnership with the SDTP, produce a costed regional ICT refresh plan.
- Monitor system security through existing and new technologies as they become available.
- Provide and monitor appropriate CPD for technical staff, ensuring their training needs are met.
- Deliver reports to the SDTP on technical related developments, procurement, and performance standards and best value across the Trust schools.
- Manage and develop the use of cloud based solutions to ensure optimal usage and performance across the Trust.
- In liaison with SDTP support the development of Trust ICT policies.
- Provide 3rd line support for technical issues across the Trust through an escalation process.
- Identify, manage and deliver training programmes to Trust staff in the use of new digital services.
- Introduce and embed a pragmatic level of formal project management to ensure that changes, projects and improvements are delivered in a

structured, consistent and quality manner and meet their agreed objectives.

- Regular Site walks to ensure that equipment is in a good working order and is being maintained appropriately.
- Through effective CPD ensure new developments are managed and maintained to a high standard.
- Lead in securing best value for money, following the procedures set out within the Trust policies,
- Monitoring of regional daily, weekly, termly jobs within the Digital Technologies Service.
- Maintain an up-to-date and comprehensive inventory of software licenses.
- Assist in generating additional funds into the Trust through cost saving projects.
- Responsible for ensuring all data is backed up ensuring full data recovery as part of the schools disaster recovery plan.
- Monitor the effectiveness of technical support and overall ICT provision.

Values and Behaviours

- Commitment to promoting equality, diversity and inclusion.
- Dedication to safeguarding the welfare of children and young people, reflecting our characteristics to Speak with Peace and Courage and Believe that, with God, Nothing is Impossible.
- Collaborative and supportive approach to Trust colleagues, school staff and external agencies.
- Innovative and forward-thinking mindset to anticipate and respond to safeguarding challenges.
- Child-centred approach, always considering the best interests of the child.
- Embodies the characteristic of Standing in God's Presence with Confidence and Humility in all actions.

Safeguarding Commitment

St Gabriel the Archangel Catholic Multi-Academy Trust is fully committed to safeguarding and promoting the welfare of children and young people. The Trust expects all staff and volunteers to share this commitment and comply with safer recruitment procedures, including an enhanced DBS check and Children's Barring List check.

Benefits

- A wide range of learning and development opportunities including, in-house, external, post-qualifying, professional, vocational and management development training; secondment opportunities and a commitment to continuous professional development.
- Participation in Trust-wide initiatives and senior leadership forums
- Supportive and collaborative working environment
- Competitive salary
- Access to Local Government Pension Scheme
- A range of staff support initiatives to safeguard your physical and mental wellbeing including our Employee Assistance Support
- An annual performance review
- Sick pay - in accordance with national conditions of service
- Car Parking
- Cycle purchase scheme

Application Process

Interested candidates should submit a completed application form, including a supporting statement detailing their digital technology experience and suitability for the role. Informal discussions can be arranged with Matt Jones (Senior Digital Technologies Partner) on request.

This pivotal role offers a unique opportunity to shape and strengthen the use of digital technologies across St Gabriel the Archangel Catholic Multi-Academy Trust. You will ensure the highest standards of digital innovation and security, living out our mission and characteristics daily.

Person Specification

E = essential

D = desirable

Qualifications	
Degree in a related discipline, or equivalent proven experience	E
Evidence of continuing professional development	E
Experience	
Proven experience as a digital technologies lead	E
Experience of working in an educational establishment	D
Handling complex organisational and customer issues	E
Supplier, contract and service management	E
Managing the performance of network infrastructure	E
Analysis of data to identify problem areas and implement solutions	D
Ability to work proactively under own initiative, take responsibility and demonstrate leadership.	E
Proven experience of workload planning and delivery of key targets within a service environment	E
Proven experience of disaster recovery concepts and testing.	E
Proven experience of firewall management and administration.	E
Proven experience of wireless network management and administration.	E
Knowledge and Skills	
A proven knowledge of educational IT standards.	E
Advanced knowledge in a range of networking technologies.	E
Able to interpret legislation and communicate to staff at all levels.	E

Understanding of legislation that affects IT security in education. Including the Data Protection Act, Computer Misuse Act, Freedom of Information Act (2000) and Regulation of Investigatory Powers Act (2000) RIPA.	E
Personal Attributes	
Ability to work effectively as part of a team, understanding Trust roles and responsibilities and your own position within these.	E
Ability to work flexibly and outside Trust hours if the need arises	E
Ability to travel to schools within the Trust as required	E
A strong commitment to the Trust values and ethos	E
A flexible approach and strong work ethic	E
Commitment to the highest standards of child protection, understanding of safeguarding responsibilities and to follow St Gabriel the Archangel Catholic Multi-Academy Company safeguarding policies.	E
Commitment to equal opportunities	E