

PERSON SPECIFICATION

Job Title:	Pastoral Manager	Reporting to:	Assistant Headteacher
Salary:	Grade 5a, point 32-36 £39,929 - £43,975 pro rata	Location:	Arena Academy

The Person Specification outlines the main attributes needed to adequately perform the post specified. It is intended to give prospective candidates a better understanding of the post requirements. It will be used as part of the recruitment process in identifying and shortlisting candidates.

	Essential	Desirable
Education, Training and Qualifications		
• GCSE English and Maths (grades A*-C) or equivalent.	X	
• Degree or equivalent.		X
Experience, Knowledge, Skills/Competencies		
• Evidence of good practice and improved outcomes of pupils.	X	
• Experience of working in a challenging urban context.	X	
• Good behaviour management practice, skills, knowledge and understanding.	X	
• Good administrative skills.	X	
• Understanding of monitoring and evaluation.	X	
• Evidence of achieving raised standards for pupils.	X	
• Competent in use ICT packages such as Microsoft Word/Excel.	X	
• Ability to contribute to Pastoral Management Team	X	

Essential**Desirable****Personal Attributes**

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| • Resilience, the ability to work under pressure and be able to meet deadlines. | X |
| • Ability to think creatively and to prioritise. | X |
| • Excellent communication skills (including written, oral and presentation skills). | X |
| • Excellent interpersonal skills. | X |
| • A commitment to CORE Education Trust vision, values, aims and the objectives of its academies programme. | X |
| • Willingness to work out of hours and occasional weekends. | X |

How to apply

For further information about this exciting opportunity, or to arrange an informal discussion, please contact the Recruitment Team at recruitment@COREeducation.co.uk.

Applications can be made through the CORE Education Trust website under Work With Us, or alternatively via My New Term.

For more information, please visit www.CORE-education.co.uk/work-with-us.

CORE Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS (Disclosure and Barring Services) Check is required for all successful applicants.


CORE Education Trust is committed to promoting equality, challenging discrimination, and developing community cohesion. We welcome applications from all sections of the community. We are an Equal Opportunities and Living Wage employer.

CORE Education Trust, 23 Langley Walk, Ladywood, Birmingham B15 2EF

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Group CEO: Adrian Packer CBE

CEO: Jo Tyler

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