



Reception Class Teacher

St Christophers Academy
Application Pack

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Welcome to BEST and thank you for expressing an interest in our current vacancy.

We have collated this application pack to provide you with all the information you should need to enable you to apply for this role.

However, if you would like any further information or would like to make a visit to our Academy, please contact:

Rebecca Day
School Business Manager

reday@bestacademies.org.uk

Telephone 01582 500960

St Christophers Academy
Gorham Way
Dunstable
LU5 4NJ

BEST VISION, VALUES & BELIEFS

BEST Vision Statement

To grow the BEST in everyone

We believe in the importance of high expectations, hard work and the development of a community of schools where each of us strive to 'be the best that we can be'.

BEST Values

We will:

Always put Children first

Our reference point question is 'how will this improve outcomes for children and enable them to go on and succeed in life?'

Collaborate to support and compete to challenge

Our schools work together to add value and compete to continually improve

Provide community based provision

Our schools form a coherent learning community at the heart of the Bedfordshire community

BEST Beliefs

We will:

Deliver BEST outcomes

Outcomes will be in the top 20% nationally

Provide BEST opportunities

An extensive range of opportunities beyond the classroom will be provided to develop the whole person

Nurture talent

Our responsibility is to invest in our people and bring out the BEST in everyone

Operate a high autonomy, high accountability culture

Professionals will lead our system and take responsibility to continually raise standards

Lead through service

Leaders and followers will work together with mutual respect and shared responsibility

Staff at St Christophers Academy

St Christophers Academy is a thriving Primary School with approximately 395 students including a Nursery approaching 60 children. The school is situated on the Luton and Dunstable borders, in Bedfordshire, and has all the variety and energy of a fully multi-cultural Primary school. In February 2025 the Academy was inspected and judged as Good in all areas. Since then, we have continued to improve and are constantly striving to develop our practice and raise levels of achievement.

The size of the Academy and membership of the Trust mean that opportunities available to staff are incredibly varied and wide-ranging. We have a growing reputation for developing an exciting and innovative culture of research within the Academy.

The Staff teams across the academy are very friendly and welcoming. We are always available to help with any matters and work together to help make the background running of the Academy run as smoothly as possible.

If you would like to visit St Christophers Academy during a normal teaching day, please do not hesitate to contact us through the details provided above on page 3 of this application pack.

JOB DESCRIPTION

Class Teacher (Reception)

JOB TITLE: Reception Class Teacher

BASED AT: St Christophers Academy

SALARY/GRADE RANGE: MPS (ECT considered)

REQUIRED: September 2026

RESPONSIBLE TO: Head of School

HOURS: Full Time

ABOUT BEST

Bedfordshire Schools Trust (BEST) comprises of ten flourishing academies and two Nurseries delivering first choice education, from Early Years to Advanced Level study. Our vision is 'to grow the BEST in everyone.' We believe in the importance of high expectations, hard work and the development of a community of schools where each of us strive to 'be the best that we can be.' Our schools work together to add value and compete to continually improve.

PURPOSE OF ROLE

To be an outstanding reception class teacher who will have an impact on the outcomes for our children through securing outstanding teaching across the phase.

MAIN DUTIES AND RESPONSIBILITIES

- Teach a class of pupils and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- Maintain the positive ethos and core values of the school, both inside and outside the classroom;

MAIN ACTIVITIES

- Implement agreed school policies and guidelines;
- Support initiatives decided by the head teacher and the Senior Leadership Team
- Plan appropriately to meet the needs of all pupils, through adaptation of tasks, having the highest expectation of every child and believing that every learner has unlimited potential for development;
- Plan and deliver the curriculum within the framework of present school policies and procedures;
- Set clear targets, based on prior attainment, for pupils learning;
- Plan and resource a classroom which will encourage the development of all aspects of children's learning. In particular to encourage children's independent use of resources and involvement in their learning;
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- Monitor children's progress, keep records and evaluate children's achievements
- Set children high standards in the content and presentation of their work
- Establish and maintain good relationships with colleagues, working as part of a team in all aspects of school development;

- Maintain good order and discipline amongst all pupils, in accordance with the school's positive behaviour policy;
- Work in partnership with parents and carers in providing a quality education experience for all the pupils and report to parents on the development, progress and attainment of their children;
- Participate in meetings which relate to the school's management, curriculum, administration or organisation
- Communicate and co-operate with outside agencies;
- Lead, organise and direct support staff within the classroom
- Lead a core curriculum area or aspect (see additional responsibilities below.
- Participate in the performance management system for the appraisal of their own performance and that of other teachers.

Planning and Setting Expectations

- Assist the Principal in leading and managing the creation and implementation of an EYFS strategic plan, with particular emphasis on improving the quality of teaching, which identifies priorities and targets for ensuring that pupils achieve high standards and make progress, and securing school improvement.
- Have high expectations of all pupils and staff
- Think creatively and imaginatively to anticipate and solve problems and identify opportunities.

Relationship with Parents and the Wider Community

- To support families with the induction and well-being of their child when they arrive in Early Years.
- Ensure that parents are well-informed about their child's attainment and progress.
- To develop an effective partnership with parents and help them to understand how they can support their child's learning and personal development.
- Involve parents in the learning process through workshops and events
- Develop effective relationships with the community; make meaningful connections with our feeder childcare providers and their parents

Managing Resources

- Manage, monitor and review the range, quality and quantity of all available resources in order to improve pupils' achievements, ensure efficiency and secure value for money.

Managing Own Performance and Development

- Participate in arrangements for Appraisal and take responsibility for own professional development.
- Priorities and manage own time effectively.
- Work under pressure and to deadlines.
- Sustain their own motivation and that of other staff in their phase.

Other duties and Responsibilities

- To undertake the duties of the Assistant Principal in their absence.
- To ensure the safeguarding of pupils.
- Other duties that the Principal may from time to time ask the post holder to perform

Note:

Whilst every effort has been made to explain the duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from the line manager to undertake work of a similar level that is not specified in this job description.

PERSON SPECIFICATION

Class Teacher - Reception

	Essential	Desirable
Education and qualifications	Qualified Teacher Status EYT	
Skills and abilities	<p>Able to plan age appropriate activities meeting the needs of all learners.</p> <p>Able to liaise with parents and engage them in their child's learning.</p> <p>Strong organisational skills.</p> <p>Able to observe, assess and track children's learning & development</p> <p>Strong behavior for learning skills.</p> <p>The ability to contribute to a team, developing positive relationships with parents, children, colleagues and outside agencies.</p> <p>Suitable to work with young children.</p>	.
Experience	<p>Experience working with children aged 2 – 5 years old.</p> <p>Experience in planning and assessing to meet pupils needs.</p> <p>Experience working with children with English as an Additional Language (EAL).</p> <p>Experience working with children with Special Educational Needs (SEN).</p>	
Knowledge	<p>Knowledge of current legislation and guidance (e.g. EYFS) Awareness of good practice of an effective early years curriculum</p> <p>Key operational policies and procedures e.g. health & safety, child protection, behavior management and administering of medication</p> <p>Children's developmental stages</p> <p>Knowledge of Safeguarding and Keeping Children Safe in Education.</p>	<p>Knowledge of SEN and the Code of Practice.</p> <p>Knowledge of how to support EAL learners.</p>
Disposition	<p>Enthusiastic and friendly</p> <p>Honest, trustworthy and reliable</p> <p>Reflective</p> <p>Flexible approach</p> <p>Commitment to Equal Opportunities</p> <p>Commitment to Continuous Improvement</p>	<p>Creative</p> <p>Confident</p>

We are committed to the safeguarding and promotion of children's welfare and offers of employment are subject to DBS clearance.

HOW TO APPLY

We actively encourage all applicants to apply online, please visit the Trust website www.bestacademies.org.uk/join-us and follow the online instructions.

If you prefer to complete a hard copy of the application form please contact HR@bestacademies.org.uk, stchristophersacademy.org or Tel: 01582 500960 and submit your application by email or post.

Closing date: 27th June 2026

Interview date: As agreed with candidate

Start date: September 26 (New academic year)

Please remember to include contact details for three referees and complete the equal opportunities monitoring form.

Please note that this appointment is subject to DBS clearance.

We look forward to receiving your application.

HR Team
Bedfordshire Schools Trust
BEST House
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Clifton
SG17 5QS