



SANDERS DRAPER SCHOOL
Suttons Lane
Hornchurch
RM12 6RT

Exam Invigilator
Scale 1 point 3

Actual Salary £17.08 per hour including holiday pay

Casual contract, paid on a timesheet basis

Required ASAP

(GCSE Examinations throughout the year)

We require examination invigilators to work as part of our team. We are looking for a willing, cheerful and hardworking person who would take pride in their work and in turn would be a valued member of staff.

Experience in exam invigilation is useful, but not essential as training will be provided. Ideally, applicants will be willing to work across the Trust at any of our three schools. Sanders Draper School, The Royal Liberty School and Redden Court School.

If you are looking to advance your career in a small, friendly supportive school and are committed to providing the very best experience for our students we would love to meet you. If you would like to speak to the Exams and Data Manager, Siobhan Thomas please email stthomas@sandersschool.org or contact the school 01708 443068. We welcome visitors to the school from potential applicants.

Sanders Draper School is committed to safeguarding and promoting the welfare of children and young people. All adults who work at the school must share this commitment to young people. We are part of the Success for All Educational Trust with Redden Court School, The Royal Liberty School and Rise Park Academies.

As an employee you will be covered by our excellent wellbeing support through the Trust Employee Assistance Programme. This includes;

- Access 24 hours a day to a GP helpline where you can have a telephone conversation for you and close relatives.
- Access to Physiotherapy
- Access to a counselling service
- Free 12 week Weight Management Programme
- Support for stress management
- Lifestyle Screening
- Relationship Counselling
- Long-term condition support - support for you and family members where you or a member of your family is suffering from a long-term condition such as Cancer, Multiple Sclerosis or Motor Neurones disease. This list is not exhaustive.
- Private Medical Service
- Stress Counselling

As an employer we are committed to promoting career development and recognise hard work and effort. This is evident in the staff testimonials.

“We welcome enquiries from everyone and value diversity in our workforce. Applications are welcome from all sections of the community regardless of gender, gender identity, ethnic origin, disability, age or sexual orientation.”

Applications **MUST** be made via MyNewTerm using the following link [Apply here](#).

Closing date: Tuesday 24th March 2026 at Midday

Interview date: Thursday 26th March 2026

We reserve the right to close this vacancy early if we receive sufficient suitable applications for the role. If you are interested in the role, please submit your application as early as possible.