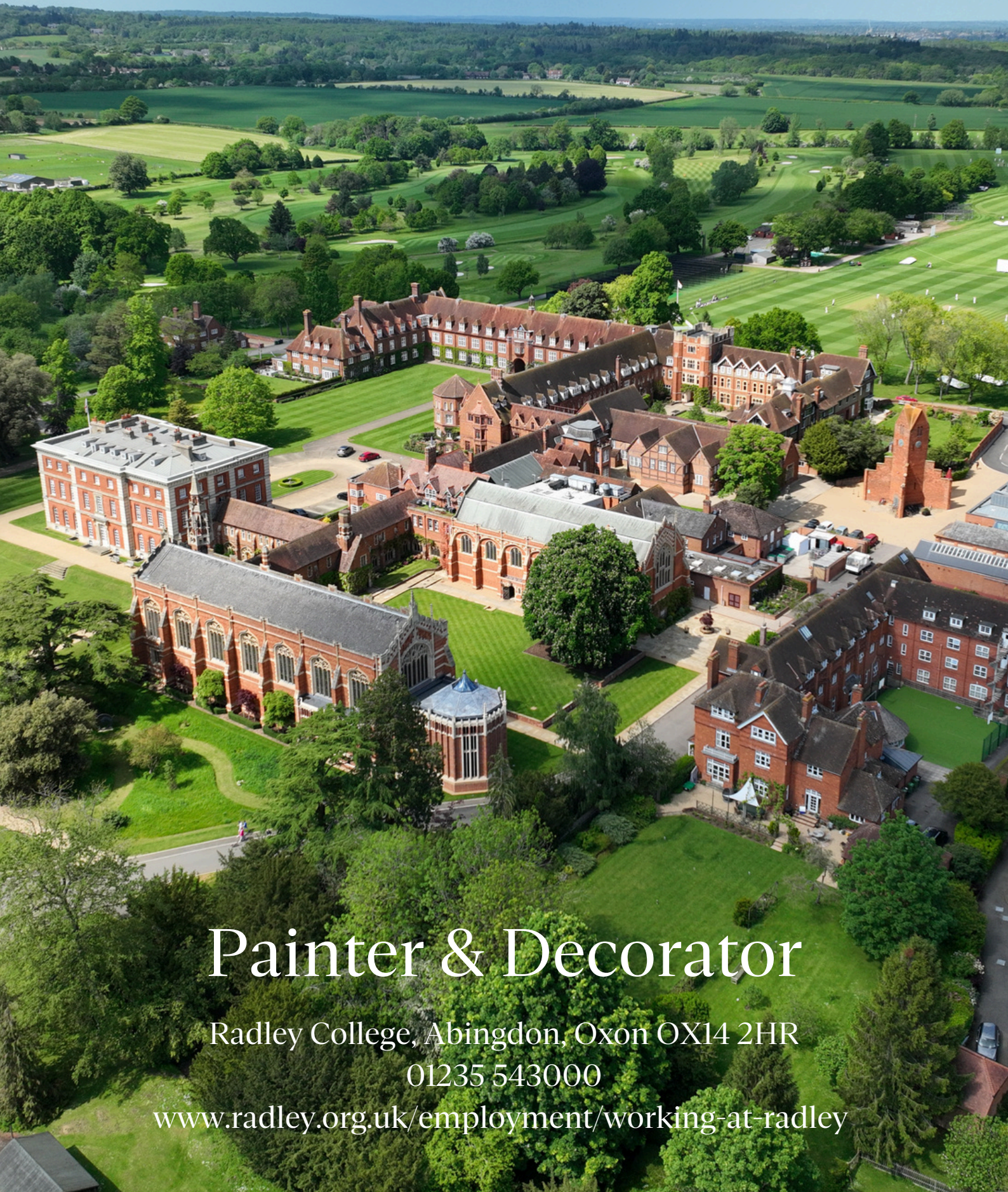




RADLEY



Painter & Decorator

Radley College, Abingdon, Oxon OX14 2HR

01235 543000

www.radley.org.uk/employment/working-at-radley

Radley College is an independent boarding school for 770 boys, founded in 1847. Recognised as one of the UK's leading independent schools, Radley has an outstanding reputation for academic excellence, sporting achievement, and artistic endeavour. The College is set in over 800 acres of beautiful Oxfordshire countryside, and is renowned for the quality of its facilities. The school's grounds are the envy of many of our competitors and we take great pride in keeping them in excellent condition.

Radley's highly skilled Maintenance Team is made up of 12 tradesmen who are responsible for the maintenance of all aspects of Radley's estate, comprising of over 150 residential houses, 11 Socials with 100 rooms each and over 30 school buildings with more than 140 classrooms. Each year the department predicts the hotspot months when maintenance requests will be at particularly high levels. These are typically at the start of each term, in January, April and September, and when the cold weather arrives in November.

During the summer holidays the team adapts to work on specific projects and house refurbishments during the house-move season. However, with house moves increasingly taking place throughout the year, the team now encompass this work alongside day-to-day maintenance tasks.

We are looking for someone with a good sense of humour who works well as a member of a team but is also happy working on their own. Interpersonal skills are essential, and you will be an effective communicator, both verbally and in writing. Radley College is a community with a wide variety of members – pupils, staff, families and their children. An ability to deal with all in a friendly and happy manner is essential.



The Role

This role is responsible for carrying out a wide range of painting, decorating and general maintenance tasks across the College estate, working from instructions provided by the Maintenance Manager and Maintenance Request Tickets.

The successful candidate will prepare and decorate internal and external surfaces, undertake associated repair and making-good works, and ensure all jobs are completed to a high standard with minimal disruption to College activities.

They will be responsible for assessing work requirements, sourcing materials cost-effectively, maintaining accurate records, monitoring stock levels and ensuring tools and equipment remain in good working order.

The role also involves identifying and reporting maintenance issues, supporting the wider Maintenance team, providing guidance to apprentices and less experienced colleagues, and working flexibly across all areas of the school.

Person Specification

The successful candidate will be a reliable, motivated and professional individual with excellent communication skills and a commitment to delivering high-quality workmanship. They will be able to work independently or as part of a team, using initiative to solve problems calmly and effectively while maintaining high standards of safety and customer service.

The role requires a flexible and adaptable approach, the ability to build positive working relationships with people of all ages and backgrounds, and a willingness to support colleagues and share knowledge with others, including apprentices.

Candidates must be physically fit and capable of undertaking manual work, including working at height, while helping to maintain a safe, clean and welcoming environment across the College estate.

Experience within an educational setting, preventative maintenance programmes, relevant access equipment qualifications and previous mentoring or supervisory experience would be advantageous.



Employee Benefits



Our stunningly beautiful, rural campus is situated 5 miles from Oxford with good bus and train links



Excellent pension scheme (contributory group personal pension scheme).



Holidays - 33 days per annum including bank holidays.



Free on-site parking



Reduced membership to the on-site Sports Centre (£50)



Free meals during term time



Reduced membership of the nine-hole golf course



Free uniform provided



College sickness scheme



Employee Assistance Programme confidential advice



Regular social events for staff & family



Access to the well stocked school library



CPD and opportunities for learning



Annual onsite free flu vaccination

Hours of work

Hours of work - 0800 to 1630 Monday to Friday, with a paid morning break of 15 minutes and a lunch break of 45 minutes for lunch (of which 30 minutes is unpaid).

How to apply

Applications must be submitted via the link on the school website www.radley.org.uk/employment.

We reserve the right to consider applications as they arrive.

For an informal chat about the role please email the HR Department (hr@radley.org.uk).

SELECTION PROCESS

If shortlisted, you will be invited for interview. Your interview will involve a brief session with our Human Resources department, in order to undertake a number of identity checks. A list of valid identity documents will be sent to you prior to your interview.

In the event of not being successful, please be assured that all copies of identification will be destroyed.

Safeguarding

Safeguarding is at the heart of all we do in the school and the school expects all employees to share its commitment to the safeguarding and welfare of its pupils. Employees must, at all times, have regard to the need to safeguard and promote the welfare of children in line with the provisions of the Children Act 2004 and Keeping Children Safe in Education and be fully aware of, and understand, the duties and responsibilities that apply to their role in relation to these requirements.

All employees must attend appropriate training in accordance with the College's and local Safeguarding Board stipulations. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service. A disclosure, at the enhanced level, will be requested from the successful applicant but a criminal record will not necessarily be a bar to obtaining this position. You will also be required to produce original evidence of qualifications as well as evidence of the right to work in the UK.