

# JOB DESCRIPTION AND PERSON SPECIFICATION

<b>Job Title</b>	Teacher of Performing Arts (Music Specialist)	<b>Location</b>	Milton Keynes Academy
<b>Salary</b>	£31,650 - £51,048 (Main Pay Range to Upper Pay Range) plus TLR available for suitable candidate	<b>Hours</b>	<b>32.5</b> (Monday to Friday 8:25am – 15:25pm)
<b>Department</b>	Performing Arts	<b>Reports To</b>	Curriculum Leader for Art & Design, Food and Music

## JOB PURPOSE:

The post holder will provide strategic and operational leadership of the Performing Arts Department, with a specialist focus on Music. They will shape the direction, culture, and identity of the subject area, ensuring a rich, ambitious curriculum and consistently high-quality teaching. The role includes responsibility for oversight of Visiting Music Teachers, performance activities, enrichment, and community engagement.

## KEY RESPONSIBILITIES AND DUTIES:

### Ethos

- Raise aspirations of staff and students.
- Celebrate achievement at all levels.
- Create opportunities that enable both staff and students to excel.

### Leadership and management

- Provide day-to-day leadership, management and oversight of the Performing Arts Department.
- Lead, coach, mentor, and develop teachers and support staff.
- Line manage and deploy Visiting Music Teachers.
- Maintain accurate tracking systems for student progress.
- Lead departmental self-evaluation and improvement planning.
- Plan and coordinate enrichment and primary outreach programmes.
- Lead subject events, performances and community projects.
- Oversee the Key Stage 3 Performing Arts Carousel.
- Ensure compliance with academy and CET policies.
- Lead development of online/blended learning resources.

### Learning and Teaching

- Ensure high-quality, sequenced lessons across the department.
- Support behaviour management within Performing Arts.
- Maintain an engaging, inclusive learning environment.
- Oversee and quality-assure reporting to parents.
- Ensure staff maintain strong subject knowledge.

### Achievement and Standards

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- Ensure strong and sustained progress for all students.
- Monitor, moderate, and analyse assessment data.
- Ensure students understand their progress and targets.
- Lead and quality-assure assessment and reporting systems.
- Ensure appropriate exam entries and qualifications.

## Liaison

- Communicate effectively with parents/carers.
- Build partnerships with local schools, arts organisations and community groups.
- Work collaboratively with support teams across the academy.
- Share best practice with colleagues.

## Other

- Comply with safeguarding, health & safety, confidentiality and data protection.
- Promote equality, inclusion and respect.
- Attend meetings, training and CPD.
- Engage fully in performance management.
- Undertake additional duties as reasonably requested.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. The job description will be reviewed from time to time to reflect the changes needs and circumstances of the school. Such reviews and any consequential changes will be carried out in consultation with the post holder.

JOB REQUIREMENTS:		
	Essential	Desirable
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher Status (QTS).</li> <li>• Degree in Music or a related discipline.</li> <li>• Evidence of recent professional development</li> </ul>	<ul style="list-style-type: none"> <li>• Leadership or middle-leadership training.</li> <li>• Further professional qualifications</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Successful teaching experience in Music (KS3 and KS4).</li> <li>• Strong subject knowledge across Performing Arts.</li> <li>• Evidence of leading or contributing to departmental improvement.</li> <li>• Experience monitoring and evaluating teaching.</li> <li>• Track record of strong student outcomes.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience teaching Drama or Dance.</li> <li>• Experience leading enrichment or performances.</li> <li>• Experience mentoring or line-managing staff.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Ability to use data effectively.</li> <li>• Understanding of safeguarding and child protection.</li> </ul>	
<b>KNOWLEDGE AND UNDERSTANDING</b>	<ul style="list-style-type: none"> <li>• Proven record of raising attainment.</li> <li>• Strong understanding of curriculum design.</li> <li>• Effective use of ICT for learning and data.</li> <li>• Ability to improve practice in others.</li> <li>• Strong Music pedagogy understanding.</li> <li>• Ability to lead enrichment and performance opportunities.</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of 'outstanding teaching during formal observations</li> </ul>
<b>SKILLS AND PERSONAL ATTRIBUTES</b>	<ul style="list-style-type: none"> <li>• High levels of drive and energy.</li> <li>• Excellent communication and organisational skills.</li> <li>• High expectations for achievement and behaviour.</li> <li>• Ability to motivate young people.</li> <li>• Ability to work under pressure and meet deadlines.</li> <li>• Commitment to equality, inclusion and academy ethos.</li> <li>• Strong interpersonal skills.</li> </ul>	<ul style="list-style-type: none"> <li>• Good networker with outside agencies</li> </ul>
<b>EQUAL OPPORTUNITIES</b>	A demonstrable commitment to supporting and promoting safeguarding, student welfare, equality and diversity	
<b>SAFEGUARDING</b>	A thorough understanding of up-to-date safeguarding requirements and best practice	
<b>OTHER REQUIREMENTS</b>	High expectations for every pupil and a proven track record of making a difference to the learning and experiences of pupils inside and outside the classroom.	

**Creative Education Trust is committed to safeguarding and promoting the welfare of our children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake relevant safeguarding checks in line with Government safer recruitment guidelines.**