

NONSUCH PRIMARY SCHOOL

ASSISTANT HEADTEACHER Standards and Achievement Lead

Job Description

Job Purpose

The Assistant Headteacher will be a key member of the Senior Leadership Team, working closely with the Headteacher to provide strategic leadership across curriculum, teaching and learning, English and assessment. The postholder will ensure that every pupil benefits from an ambitious, knowledge-rich curriculum delivered through consistently high-quality teaching. They will lead school improvement priorities, develop staff through coaching and professional development and promote the vision and values of Nonsuch Primary School.

Strategic Responsibilities

- Support the Headteacher in delivering the School Improvement Plan and strategic priorities.
- Lead the development, implementation and evaluation of the school's curriculum.
- Ensure the curriculum is ambitious, coherently sequenced and enables pupils to build and retain key knowledge over time.
- Work alongside senior leaders to ensure curriculum intent, implementation and impact are consistently strong.
- Model outstanding professional standards and promote a culture of continuous improvement.

English Leadership

- Lead the strategic development of English across the school.
- Monitor attainment, progress and standards in Reading (KS2) and Writing across the school.
- Ensure effective implementation of reading and writing approaches.
- Support staff to improve the teaching of reading, writing, vocabulary and oracy.
- Lead moderation and quality assurance to ensure assessment is accurate.
- Analyse outcomes and implement actions to address underachievement.

Curriculum Leadership

- Monitor and evaluate curriculum implementation.
- Ensure pupils can recall and apply key knowledge across the curriculum.
- Promote high expectations and consistency in curriculum delivery.

Assessment and Achievement

- Lead whole-school assessment systems.
- Analyse attainment and progress data.
- Lead pupil progress meetings with senior leaders.
- Support teachers in using assessment to inform planning and teaching.
- Monitor achievement and ensure timely intervention where underachievement is identified.

Teaching and Learning

- Lead the school's Teaching and Learning Framework.
- Monitor teaching through lesson observations, learning walks, book scrutiny and pupil voice.
- Coach and mentor teachers and HLTAs.
- Promote evidence-informed practice and continuous improvement.

Staff Development

- Plan and deliver high-quality CPD.
- Support colleagues through coaching and mentoring.
- Develop leadership capacity across the school.

Line Management

- Teachers
- HLTAs

General Responsibilities

- Safeguard and promote the welfare of children.
- Promote equality, diversity and inclusion.
- Maintain positive relationships with parents, governors and external agencies.
- Undertake other duties appropriate to the role as directed by the Headteacher.

Person Specification

Criteria	Essential	Desirable
Qualified Teacher Status (QTS)	✓	
Degree	✓	
NPQSL/NPQH or equivalent		✓
Successful primary teaching experience	✓	
Leadership experience	✓	
Experience leading English	✓	
Curriculum leadership	✓	
Assessment and data analysis	✓	
Coaching and mentoring staff	✓	
Leading professional development	✓	
Line management	✓	
Successful school improvement	✓	
Ofsted preparation		✓
Knowledge of the National Curriculum	✓	
Knowledge of assessment and evidence-informed practice	✓	
Excellent communication skills	✓	
Ability to inspire and motivate others	✓	
High expectations, integrity and resilience	✓	
Commitment to safeguarding	✓	