



ST CLARE
Catholic Multi Academy Trust



St Marie's School

Whole School Assistant (L1)

**Full-time (Monday to Friday),
temporary until July 2027.**

37 hours per week, term-time only.

The Governors are seeking to appoint an enthusiastic and highly motivated Whole School Assistant to join our team. We can offer a vibrant, caring friendly and aspirational community with a proud Catholic ethos. If you are looking for an exiting opportunity, we would like to hear from you..

We are looking for someone who will:

- ◇ Is well organised and able to work collaboratively within a close team.
- ◇ Has IT experience and can use Word and Excel confidently.
- ◇ Is able to multi-task.
- ◇ Has good interpersonal skills and is welcoming to both adults and children.
- ◇ Is committed to raising standards.
- ◇ Is committed to upholding the Catholic ethos of our schools.

At St Marie's we can offer:

- ◇ Enthusiastic and friendly children who love learning and want to achieve.
- ◇ A welcoming and dedicated supportive staff team.
- ◇ Supportive governors, parents and parish communities.
- ◇ Opportunities for further professional development.
- ◇ A school that is committed to school improvement.

This is a temporary post, commencing September 2026 until July 2027 with a possibility of this post becoming permanent.

The post is full time.

St Marie's School is committed to the safeguarding of children.

Candidates are requested to complete a Catholic Education Service support staff application form available at:
<https://www.catholiceducation.org.uk/recruitment-process/item/1000042-model-application-forms>

Fulwood Road, Sheffield

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enquiries@st-maries.sheffield.sch.co.uk

www.st-maries.sheffield.sch.uk

Headteacher: Mr. J Fernandes

Chair of Governors: Mr. B Byrne

- **Required for September 2026**
- **Grade 1 pay point 3 £25,615
Gross per annum Pro Rata
(£13.27 per hour)**
- **Closing Date: 15th June 2026
(12pm, midday).**
- **Interviews: 17th June 2026**

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share in this commitment actively. This post will be subject to an enhanced DBS check.

About our School

Community: Welcoming Catholic school with diverse ethnic and socioeconomic backgrounds, serving five Catholic parishes in Sheffield.

Educational Mission: Collaborative community focused on high-quality education and lifelong learning.

Core Values: Guided by Gospel values (truth, justice, love, peace, forgiveness), emphasising prayer, worship, and positive behaviour.

Mission Statement:

'Jesus is always my friend'

For further details or to arrange a visit please contact
Mr Fernandes (Headteacher) headteacher@st-maries.sheffield.sch.uk
0114 2301904