



# Job Description

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**TITLE OF POST: English Teacher**

**RESPONSIBLE TO: Executive Headteacher/ Head of School**

**LINE MANAGER: Director of Learning; English**

**SALARY GRADE: Main/ Upper Scale - Fixed term contract**

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## JOB PURPOSE:

- To be an effective professional who demonstrates thorough curriculum knowledge, that he/she can teach and assess effectively, take responsibility for professional development and raise student achievement.

## CORE REQUIREMENTS

In fulfilling the requirements of the post, the teacher will demonstrate essential professional characteristics, and in particular will:

- Inspire trust and confidence in students and colleagues.
- Build team commitment with colleagues and in the classroom engage and motivate students.
- Demonstrate analytical thinking to improve the quality of students' learning.
- Contribute to school improvement planning and promote the learning priorities of the SIP.
- Use Assessment for Learning strategies to provide feedback to learners and engage them in their learning.
- Contribute to the development and implementation of school policies.
- Use the performance management process to advance student learning and enhance professional practice in line with the school's aspirations and priorities.
- Promote the wider aspirations and values of the school.
- A commitment to safeguarding within a school setting.

## KEY RESPONSIBILITIES

### **Planning, Teaching and Class Management**

Teach allocated students up to and including GCSE (opportunities for KS5 for the right candidate), by planning their teaching to achieve progression of learning through:

- Understanding and applying effective classroom management.
- Understanding and applying a range of teaching strategies.
- Positively targeting and supporting individual learning needs.
- Maintaining high levels of behaviour and discipline.
- Effectively using homework and other extra-curricular learning opportunities.
- Demonstrating appropriate consistent progress for the majority of learners across all teaching areas, across all spectrums of background, ability and behaviour that compares favourably with students in similar settings.
- Effectively managing other adults in the classroom.

### **Monitoring, Assessment, Recording, Reporting**

- Use assessment data to evaluate learner's progress and set appropriate targets for improvement.
- Use assessment to inform planning and teaching and ensure students are working towards achieving their targets.
- Report on progress to all stakeholders.

### **Other Professional Requirements**

- Have a working knowledge of teachers' professional duties and legal liabilities.
- Operate at all times within the stated policies and practices of the school.
- Maintain an up to date knowledge of good practice in teaching techniques.
- Know subject(s) or specialism(s) to enable effective teaching; take account of wider curriculum developments.
- Undertake professional development to enhance teaching and students' learning.





# Person Specification

	Essential	Desirable
Qualified Teacher Status	✓	
Evidence of continuous professional development		✓
Proven ability as an excellent classroom teacher.	✓	
Professional Knowledge of what constitutes high quality and standards in teaching and learning	✓	
Professional understanding of inclusion and strategies for engaging all learners.	✓	
Professional understanding of safeguarding with in a school setting	✓	
Ability to write reports, keep accurate records and communicate effectively	✓	
Effective organisational skills	✓	
Ability to work well with a range of audiences, including parents/carers and other professionals	✓	
Ability to use a positive approach to promote learning and excellent behaviour	✓	
Confident and competent in the use of ICT	✓	
Understanding of curriculum and assessment of student progress	✓	
Understanding of cross - curricular teaching	✓	
Resilience, the ability to work under pressure and be able to meet deadlines	✓	
Proven ability to prioritise workloads	✓	
Ability to work effectively and supportively within a team	✓	
Excellent communication and organisational skills (including written and oral skills)	✓	
A commitment to safeguarding and promoting the welfare of children and young people	✓	
Ability to work creatively and collaboratively	✓	
Demonstrably professional, honest and loyal	✓	

	Essential	Desirable
Ability to make and justify difficult decisions	✓	
Commitment to students and their learning, wellbeing and safety	✓	
Committed to equality	✓	
Ability to establish rapport and respectful and trusting relationships with children, their families, carers and other adults	✓	
Able to build and maintain successful and purposeful relationships	✓	
Passionate about teaching and learning	✓	
Open -minded, self - evaluative and adaptable to changing circumstances and new ideas	✓	
Willingness to be involved in the wider life of the school		✓
Bring personal interests and enthusiasms to the school community		✓
Commitment to the school values	✓	
Commitment to own professional development	✓	