



PERSON SPECIFICATION – Trust Catering Manager

Category / Item	Essential	Desirable
Experience		
Significant experience managing catering operations preferably within an education or public sector environment	✓	
Proven experience of staff management, budgeting and operational planning	✓	
Experience working across multiple sites or a multi-academy trust, producing in excess of 500 covers per day		✓
Experience of preparing for and responding to Environmental Health inspections		✓
Experience of reporting to trustees		✓
Education and Training		
Level 3 (or equivalent) Food Safety / Food Hygiene qualification and strong working knowledge of HACCP	✓	
Relevant catering or hospitality management qualification	✓	
Grade 4/ Grade C or above GCSE qualifications in Maths and English (or equivalent)	✓	
Evidence of ongoing professional development in catering, food safety or leadership	✓	
Knowledge		
Sound understanding of School Food Standards , food safety law and allergen management	✓	
Demonstrable understanding of health and safety responsibilities in a catering or school environment.	✓	
Skills		
Ability to plan menus that meet statutory standards and diverse dietary needs	✓	
Good interpersonal skills	✓	
Good oral communication skills	✓	
Ability to establish respectful and professional relationships with adults and pupils	✓	
Full UK Driving License and access to a vehicle	✓	
Ability to plan menus that meet statutory standards and diverse dietary needs.	✓	

Strong organisational and time-management skills, with the ability to prioritise in a busy operational environment.	✓	
Specific Requirements		
Ability to evidence the trust's four core values in their own professional performance and practice	✓	
Commitment to safeguarding, equality, inclusion and the values and ethos of the Trust	✓	
Ability to act as an ambassador for the Trust	✓	
To be able to work collaboratively as part of a team	✓	
To be motivated, personally organised and able to work flexibly	✓	
To be enthusiastic	✓	
To be honest, reliable and trustworthy	✓	