



# Vita

Multi Academy Trust

## ESTATES MAINTENANCE TECHNICIAN

- Post Title:** Estates Maintenance Technician
- Contract Type:** Permanent, 37 hours per week, 52 weeks per year
- Reporting to:** Deputy Estates Manager
- Salary Range:** Grade C £28,712 - £29, 918 (includes 14% shift allowance)



Vita Multi Academy Trust have an exciting opportunity to join our friendly and welcoming team in a varied and rewarding role. We are seeking a proactive individual to join our Estates Team to help us ensure high standards of maintenance and general repair across the extensive grounds and buildings which form part of the Trust. (Sites covered will be Perins School, Sun Hill Junior School and Perins Preschool, all in New Alresford).

No two days are the same in this position. You could be repainting a classroom, repairing damaged fencing, carrying out gardening work on our extensive grounds, or welcoming guests who have hired our outdoor facilities outside of school hours. By ensuring our facilities are kept in optimum condition, your role will make a positive difference towards the teaching and learning experience of staff and students at both Perins and Sun Hill Junior School.

Shifts operate on a rota system with early shifts (7am - 3.30pm), day shifts (8am - 4.30pm) and late shifts (2.30pm - 10.30pm) including a requirement to work one weekend per month. As such the position attracts an additional 14% shift allowance.

## USEFUL LINKS



[Vita Multi Academy Trust](#)



[Meet our CEO Steve Jones](#)



[Perins School](#)



[Sun Hill Junior School](#)



[Perins Pre-School](#)

# ESTATES MAINTENANCE TECHNICIAN ROLE AND RESPONSIBILITIES



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*Perins is a fantastic school with a committed and enthusiastic staff body, which makes it a great place to be.*

*I really do take pride in working at Perins and strive to play my part in creating a fantastic learning environment.*

**Team Leader**

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*There is a happiness around this school. Pupils are eager to learn and find out new knowledge.*

**Ofsted.  
Sun Hill Junior School.**

- Work as a proactive and reliable member of a small, close-knit estates maintenance team supporting school environments. The role requires a hands-on, can-do approach, with team members willing to get involved, support one another, and contribute positively to maintaining motivation, teamwork, and a high standard of service across the sites.
- Carry out routine maintenance and repair work across both school sites, including painting and decorating, minor groundworks, basic carpentry, fencing, and responding to requests to repair a wide range of assets. The role requires the ability to work independently, using initiative to prioritise tasks and complete work to a high standard, alongside the regular use of power tools and grounds maintenance machinery.
- Complete essential caretaking duties that support the day-to-day running of the schools, including maintaining site security, managing waste and litter, and responding promptly to blockages.
- Take direction from the Deputy Estates Manager to carry out routine estates maintenance tasks in line with Health and Safety regulations. The role includes supporting and assisting with inspections and checks across the estate, ensuring compliance with statutory and site-specific requirements. There is a responsibility to promptly report any health and safety issues to the Estates and Health & Safety Manager and/or Deputy Estates Manager, including matters relating to legionella, asbestos, fire safety and fire management, risk assessments, accident reporting, near misses, and general health and safety compliance.
- As part of the evening and weekend shift pattern, provide a high standard of customer service and support to lettings customers. Facilities are hired both within school buildings and across external courts and pitches.
- Promote and uphold the positive health and safety culture established by the Estates team in all aspects of the role. Ensure that maintenance and repair activities contribute to the safe, compliant, and effective operation of the school sites, maintaining an up-to-date understanding of relevant health and safety regulations.



UNLOCKING POTENTIAL ENRICHING LIVES

## Qualifications & Person Specification

- GCSE A-C or equivalent in Maths and English (essential).

## Experience & Essential Skills

- Experience working in a similar environment and working on a variety of maintenance tasks.
- Previous experience working in an educational establishment would be advantageous.
- Experience working as part of a highly motivated team.
- Ideally you will have skills in plumbing, carpentry, painting and decorating, or grounds maintenance.

- An excellent communicator, able to work effectively with stakeholders at all levels.
- Capable of working as part of an effective team.
- A strong work ethic and the ability to manage multiple priorities effectively.
- Excellent organisational and time management skills.
- Able to work on own initiative.
- Willing to follow instruction.
- An awareness of Health and Safety in the workplace.

# BENEFITS



**Remuneration:** Support staff salaries are based on HCC grades.



**Holiday:** Support staff have a generous annual leave allowance, that is either wrapped up in your monthly pay (term time only contract) or can be taken at any time during the year (52 week contracts)



**Pension:** Support staff benefit from membership in the Local Government Pension scheme. These pension schemes are renowned for their generosity.



**Discounts:** We offer a wide range of voluntary discounts via our partners KAARP.



**Childcare:** Reduced pre-school fees at Perins Pre-School. and also at the breakfast and afterschool club based at Sun Hill Junior School.



**Training :** We have a strong CPD ethos, and encourage life-long learning. Regular CPD sessions are held at school.



Free on site gym



Weekly 'cake break' hosted by each department.



Cycle to work scheme



Free car parking

# GUIDANCE FOR APPLICATION FORM COMPLETION

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Thank you for your interest in the Estates Maintenance Technician position at Vita Multi Academy Trust. To ensure a smooth application process, please complete the following sections of the application form:

By following these guidelines, you can increase your chances of a successful application.

Best of luck!

## **Employment History**

- **Current Employer:** Provide details of your current position, including job title, start date, and key responsibilities.
- **Previous Employers:** List all previous employers, including part-time, temporary, and voluntary positions. Provide start and end dates, job titles, and key responsibilities for each role.
- **Employment Gaps:** If there are any gaps in your employment history, please explain the reasons for them.

## **Formal Education**

- **Qualifications:** List all relevant educational qualifications, such as degrees, diplomas, and certifications.
- **Subjects:** Specify the subjects studied for each qualification.
- **Grades:** Include your grades or scores for each qualification, if applicable.

## **Safeguarding Children and Adults**

- **Commitment to Safeguarding:** Declare your commitment to safeguarding children and adults, as required by the Trust.
- **References:** Provide references from individuals who can vouch for your suitability to work with children and adults. These references should ideally be from managers or supervisors who have worked with you in a school setting.

## **Additional Tips:**

Read the application form carefully before starting to ensure you understand all the requirements.

Be as specific and detailed as possible in your responses.

Proofread your application carefully to avoid any errors.

If you have any questions, please don't hesitate to contact the HR department for clarification.



**Vita**  
Multi Academy Trust

I sincerely hope that you find the information provided useful, and that the position is attractive to you. All appointments to our staff are important; however, the appointment of the right staff to secure the continued success of Vita Multi Academy Trust is essential.

If you feel you are up to the challenge, to embark on this truly exciting opportunity of working at the Trust with exceptional support provided by an experienced and committed team of lead practitioners and if you believe you can contribute to our exciting future, I invite you to make an application to be part of the amazing staff team.

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***Steve Jones - CEO Vita Multi Academy Trust***



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