



Notre Dame High School Person Specification
Job Title: Key Stage 3 Leader for English

Notre Dame High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

Specification	Criteria	Evidenced by
	Essential Desirable	Application Interview Reverences
Knowledge, skills & experience		
Good degree in relevant discipline	E	Application
Good knowledge and understanding of pedagogy	E	Application Interview
Strong subject knowledge	E	Application Interview
Experience of teaching from KS3 to KS5 with children with a full range of prior attainment and barriers to learning	E	Application
Understands the core features of successful lesson planning and curriculum design	E	Application Interview
Draws on evidence and research to inform planning and teaching	E	Application Interview
Excellent classroom teacher who can lead by example	E	Application Interview
Ability to make accurate and productive use of assessment	E	Application Interview
Ability to use data to drive improvement	E	Application Interview
Understands how to promote high standards of literacy and numeracy as appropriate to the subject	E	Application Interview
Ability to secure the highest standards for all students	E	Application Interview
Strongly developed organisational skills	E	Application Interview
Experience of managing people and resources	D	Application Interview
Ability to prioritise own work to meet deadlines and ensure most effective use of time	E	Application Interview

Ability to reflect on own practice, critically evaluate and plan strategically for improvement	E	Application Interview
Experience of securing effective professional development for oneself and others	E	Application Interview
Ability to think on feet, work on own initiative and find solutions to problems	E	Application Interview
Good interpersonal skills with strong two-way communication	E	Application Interview
Ability to inspire, motivate others and build confidence in the classroom and with colleagues	E	Application Interview
Ability to work as a member of a team, make decisions, implement them and be accountable	E	Application Interview
Ability to handle conflict and change with optimism and resilience	E	Application Interview
Ability to make a positive contribution to the wider life and ethos of the school	E	Application Interview
Personal qualities, values and attributes		
Commitment to upholding the school ethos including; spiritual life, use of authority and maintaining discipline	E	Application Interview
Demands ambitious standards for all students; belief in the potential of everyone to learn and develop	E	Application Interview
Values all children equally	E	Application Interview
Values research and an evidenced based approach to teaching	E	Application Interview
Conducts oneself with humour, diplomacy and integrity	E	Interview
Willingness to contribute to extra-curricular activities	D	Application Interview
Subject / post specific requirements		
Demonstrates strong subject expertise in English Language and Literature, with the ability to design and deliver a coherent, ambitious Key Stage 3 curriculum.	E	Application Interview
Understands how to develop foundational literacy, and how to support a diverse range of learners.	E	Application Interview