

PERSON SPECIFICATION
TEACHING ASSISTANT – LEVEL 2

QUALIFICATIONS / ABILITIES / SKILLS	ESSENTIAL	DESIRABLE
Educated to minimum GCSE Maths and English A*-C / 9-5 or equivalent qualification	•	
Good computer skills, particularly using ICT to support learning, including Microsoft Word, Excel, Office 365, Email		•
Knowledge and experience of using Makaton		•
Good literacy and numeracy and active listening skills	•	
Excellent written and oral communication skills	•	
Good knowledge and understanding of school, its organisation, activities and policies		•
Experience of working in a school in a similar role		•
Experience working with children / young people with special educational needs (SEN)		•
Ability to work on own initiative as well as part of a team		•
Skills and expertise in understanding the needs of pupils		•
Knowledge of how to help adapt and deliver support to meet individual needs	•	
Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils	•	
Ability to build effective working relationships with pupils and adults	•	
Experience planning and delivering learning activities	•	
Ability to maintain confidentiality at all times	•	
Good organisational skills	•	
Ability to plan, priorities and organise own work schedule	•	
Ability to meet deadlines	•	
Ability to stay calm under difficult situations	•	

Knowledge and understanding of GDPR		•
Flexible approach to duties	•	
Support the Catholic ethos of the school	•	
Willing to undertake appropriate training to meet the needs of the role	•	
Capacity to inspire, motivate and challenge children and young people	•	
Resilient, positive, forward looking and enthusiastic about making a difference	•	
Commitment to safeguarding and welfare of pupils	•	
Paediatric or Emergency 1 st Aid at Work Training (Willing to take the training)		•

St Raphael the Archangel CMAT is committed to the safeguarding and wellbeing of students.