



Aldercar Infant and Nursery School



Person specification

JOB TITLE	Learning Support Assistant (nursery)
SCHOOL	Aldercar Infant and Nursery School
JOB FAMILY	Support for Teaching and Learning
JOB GRADE	Grade 5

	Essential	Desirable	Evidence
Experience Be able to demonstrate experience in the following:	<ul style="list-style-type: none"> Working in a nursery setting Working with parents/carers 	<ul style="list-style-type: none"> Working with Two Year Olds Observing, planning and delivering a child-initiated approach to learning Child development and Early Years Foundation Stage 	
Skills and Knowledge Be able to demonstrate the following:	<ul style="list-style-type: none"> Enthusiasm for children to develop as effective and enthusiastic learners. Ability to communicate with children, parents and other visitors/professionals with confidence Ability to work as part of a team and to work on own initiative Good record-keeping and written skills Good level of literacy and numeracy Ability to work in line with the Health and Safety Policy within the nursery. 	<ul style="list-style-type: none"> Ability to foster a culture of respect and openness. Ability to positively communicate the school's vision and values Knowledge of how young children learn Effective ICT skills, eg Microsoft office , e-mail Awareness of school's data protection/security policies and procedures 	

	<ul style="list-style-type: none"> • Ability to maintain Data protection and security of records (both electronic and manual) and current legislative requirements 		
Personal Effectiveness	<ul style="list-style-type: none"> • Adaptability and resilience • Effective time management • An approachable manner • Creative and imaginative • Work as part of a team • Use own initiative • Willingness to undertake professional development and training 		
Qualifications	<ul style="list-style-type: none"> • GCSE (Level C or above) in English and Mathematics • NVQ Level 2 in Childcare (or equivalent) 	<ul style="list-style-type: none"> • Paediatric First Aid • Food Hygiene 	
Other Requirements	<ul style="list-style-type: none"> • Understanding or and commitment to inclusion and equality in respect of pupils, staff and the wider community • Medical clearance subject to reasonable adjustments under the Equality Act 2010 • Enhanced Disclosure Bureau Service (DBS) clearance 		

	<ul style="list-style-type: none">• Willingness to work outside of normal hours by prior agreement		
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