

# JOB DESCRIPTION

## Therapy and Training Assistant

<b>Reporting to</b>	<b>Senior Therapy and Training Assistant</b>
<b>Starting Salary</b>	£28,666 - £32,140 (TCES Band 6)
<b>Service</b>	Great Minds Therapy and Training
<b>Location</b>	Remote (with agreed travel for training delivery where required)
<b>Contract and hours</b>	Permanent, Full Time

### Job Purpose

Great Minds Therapy and Training provides therapeutic interventions and therapy informed training to support children and young people, families, schools and professionals. The service brings together expertise from Speech and Language Therapy (SALT), Occupational Therapy (OT) and Creative Arts Psychotherapy (CAT) to deliver therapeutic support and training that improves participation, wellbeing and access to education.

The Therapy and Training Assistant plays a key supporting role in the delivery of therapeutic interventions and the development and delivery of therapy informed training programmes, working under the day to day direction of the Senior Therapy and Training Assistant and the guidance of qualified therapists.

Within the therapeutic intervention element of the role, the post holder will support one to one and group based therapeutic sessions, helping to put in place strategies and activities planned and overseen by the Senior Therapy and Training Assistant and qualified therapists. This may include support with emotional regulation, social communication, engagement in learning and participation in education.

Within the training element of the role, the post holder will assist with the preparation, coordination and delivery of training programmes led by Great Minds Therapy and Training. This includes helping to prepare training materials, supporting training delivery alongside the Senior Therapy and Training Assistant, senior clinicians and educators, and contributing to the ongoing development of the Great Minds training offer.

The role supports the connection between therapeutic practice and training delivery, helping to ensure that training programmes remain grounded in current therapeutic practice and evidence informed approaches.

The post holder will work collaboratively with the Senior Therapy and Training Assistant, therapists, clinical educators and education staff to support the effective and consistent delivery of therapeutic interventions and training programmes, in line with Great Minds values and the Principles of Therapeutic Education.

## Main duties and responsibilities

### Therapeutic Intervention Support

- Support the delivery of one to one and group based therapeutic interventions under the guidance of the Senior Therapy and Training Assistant and qualified therapists.
- Support the implementation of therapeutic programmes designed to improve emotional regulation, social communication, confidence and participation in learning.
- Contribute to the delivery of therapeutic group programmes, including structured interventions that support social and emotional development.
- Support students to engage in therapeutic activities and interventions using strategies informed by SALT, OT and CAT approaches, as directed by the Senior Therapy and Training Assistant or a qualified therapist.
- Maintain accurate records of intervention sessions and contribute to outcome monitoring where required.
- Work collaboratively with the Senior Therapy and Training Assistant and therapists to support individualised strategies for children and young people.
- Support the preparation and organisation of materials required for therapeutic intervention sessions.

### Training Support and Delivery

- Support the preparation and coordination of therapy informed training programmes delivered through Great Minds Therapy and Training.
- Assist in the development of training materials, presentations and resources, under the direction of the Senior Therapy and Training Assistant.
- Support the delivery of training alongside the Senior Therapy and Training Assistant, senior clinicians and educators.
- Contribute to the organisation and coordination of training events, workshops and CPD sessions.
- Assist with the development of new training content and learning resources.
- Support the ongoing development and refinement of training programmes based on feedback and service needs.

### Collaboration and Service Development

- Work collaboratively with the Senior Therapy and Training Assistant, therapists, clinical educators and other professionals to support consistency between therapeutic practice and training delivery.
- Contribute to the ongoing development of therapy informed training and intervention programmes.
- Support the preparation of resources, materials and documentation used across training and therapeutic programmes.
- Maintain a commitment to working in a collaborative and multidisciplinary environment.

### General Responsibilities

- Develop positive and collaborative relationships with colleagues, families and professionals.
- Maintain accurate documentation and records in line with organisational requirements.

- Work in accordance with TCES & Great Minds policies including safeguarding, equality and diversity and health and safety.
- Demonstrate commitment to the Great Minds values and the Principles of Therapeutic Education.

*Since job descriptions cannot be exhaustive, the post holder may be required to undertake other duties which are broadly in line with the responsibilities outlined above.*

*The post holder is expected to observe and comply with all TCES and Great Minds policies and regulations including safeguarding and Keeping Children Safe in Education.*

# PERSON SPECIFICATION

## **Education and Qualifications**

Minimum GCSE Maths and English A\* to C, or equivalent.

Qualified to degree level on relevant subject e.g. Education, Social Work, Youth Work, Psychology (D).

## **Knowledge and Experience**

Some experience of working with or supporting young people with complex neurodiversity (SEMH / ASC needs) in a recognised setting such as social work, youth work or education, or a willingness to develop this experience under supervision.

Understand the importance of a comprehensive and holistic approach to treatment including the social model, classroom model and creating a therapeutic environment.

Knowledge of Education, Health and Care Plans, SEND Code of Conduct and other educational processes and legislation and its impact on pupils with complex needs.

Knowledge and experience of the importance of cultural identity to young people. Child protection guidance and commitment to safeguarding pupils and staff.

Experience of supporting assessments and feedback opportunities is desirable.

## **Skills and abilities**

Willingness to develop the capacity to employ de-escalation & positive handling techniques, with appropriate training and support.

Excellent interpersonal skills and the ability to develop constructive and appropriate relationships with all stakeholders, modelling positive personal and professional conduct.

Willing to attend and contribute to network meetings as required. Flexibility in thinking and practice.

Highly organised with very good time management skills.

Resilient, committed and a hard worker – able to keep going in the face of adversity and never giving up.

Ability to understand the strengths and needs of pupils emotionally and academically, putting pupils in the centre.

## **Other**

Commitment to safeguarding and promoting the welfare of children and young people.

Commitment to Equality and Diversity

Commitment and cultural champion of the Great Minds values and 10 Therapeutic Principles.