



**INSPIRE, ENJOY, ACHIEVE**

## **Job description for a KS1-2 Class teacher**

### **Purpose of the Job**

1. To inspire learners so that they make excellent progress and tap into their individual potential.
2. To carry out the professional duties of a Main Grade Teacher under the Teacher's Contract (as defined in the most recent School Teachers' Pay and Conditions document) ensuring the education and welfare of a class/group of pupils having due regard to the school's aims, values and curriculum.
3. To work closely with year group class teachers and senior leaders to plan a broad and balanced curriculum, that stimulates children's thinking and enables them to make great progress.
4. To share in the corporate responsibility for the wellbeing and discipline of all pupils

### **Main Activities and responsibilities**

#### **Professional Attributes**

- i) Have proven skills in developing a classroom environment where children feel inspired to learn and grow in confidence as young people.
- ii) Have high expectations of children and young people including a commitment to ensuring that they can achieve their full educational potential and to establishing fair, respectful, trusting, supportive and constructive relationships with them.
- iii) Be able to hold positive values and attitudes and adopt high standards of behaviour in your professional role.
- iv) Maintain an up-to-date knowledge and understanding of the professional duties of teachers and the statutory framework within which they work, and contribute to the development, implementation and evaluation of school policies and practice, including those designed to promote equality of opportunity.
- v) Actively promote engagement between home and school by:
  - Communicating effectively with parents and carers, conveying timely and relevant information about attainment, objectives, progress and well-being,
  - Listening and valuing the contributions made by parents and carers,
  - Supporting and participating in events and activities that promote parental engagement.



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- vi) Have a commitment to collaboration and co-operative working, with all colleagues and with external agencies.
- vii) Be able to evaluate your performance and be committed to improving their practice through appropriate professional development
- viii) Have a creative and constructively critical approach towards innovation; being prepared to adapt your practice where benefits and improvements are identified
- ix) Act upon advice and feedback and be open to coaching and mentoring
- x) Support events outside the normal school day.

### **Professional Knowledge and Understanding**

- i) Have an excellent, up-to-date working knowledge and understanding of a range of teaching, learning and behaviour management strategies and know how to use and adapt them, including how to personalise learning to provide opportunities for all learners to achieve their potential.
- ii) Have expertise in using assessment knowledge and skills, appropriate to the year group in order to target any gaps for children in their learning and plan specific programmes to accelerate their progress.
- iii) Know a range of approaches to assessment, including the importance of formative assessment and how it impacts positively on children's learning.
- iv) Know how to use pupil performance data to evaluate the effectiveness of your teaching, to monitor the progress of your pupils and to raise levels of achievement.
- v) Know how to use reports and other sources of external information related to assessment in order to provide learners with accurate and constructive feedback on their strengths, weaknesses, attainment, progress and areas for development, including action plans for improvement.
- vi) Have a secure knowledge and understanding of the primary curriculum and related pedagogy including: the contribution that your subjects/curriculum areas can make to cross-curricular learning; and recent relevant developments.
- vii) Understand how children and young people develop and how the progress, rate of development and well-being of learners are affected by a range of developmental, social, religious, ethnic, cultural and linguistic influences
- viii) Know how to make effective personalised provision for your pupils, including those for whom English is an additional language or who have SEN or disabilities, and how to take practical account of diversity and promote equality and inclusion in your teaching.
- ix) Understand the roles of colleagues such as the Inclusion Leader and the contributions they can make to the learning, development and well-being of children and young people



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- x) Know when to draw on the expertise of colleagues, such as the Designated Safeguarding Lead and Inclusion Leader/SENCO, and to refer to sources of information, advice and support from external agencies
- xi) Know the current legal requirements, national policies and guidance on the safeguarding and promotion of the well-being of children and young people
- xii) Know the local arrangements concerning the safeguarding of children and young people
- xiii) Know how to identify potential child abuse or neglect and follow safeguarding procedures
- xiv) Know how to identify and support children and young people whose progress, development or well-being is affected by changes or difficulties in their personal circumstances, and when to refer them to colleagues for specialist support.

### **Professional Skills**

- i) Plan for progression across the age and ability range you teach, designing effective learning sequences within lessons and across series of lessons informed by secure subject/curriculum knowledge.
- ii) Design opportunities for learners to develop their English, Maths, I.T and thinking and learning skills appropriate within your phase and context
- iii) Plan, set and assess homework, to sustain learners' progress and to extend and consolidate their learning
- iv) Teach challenging, well-organised lessons and sequences of lessons across the age and ability range you teach in which they:
  - a. use an appropriate range of teaching strategies and resources, including online learning, which meet learners' needs and take practical account of diversity and promote equality and inclusion,
  - b. build on the prior knowledge and attainment of those they teach in order that learners meet learning objectives and make sustained progress
  - c. develop concepts and processes which enable learners to apply new knowledge, understanding and skills,
  - d. adapt their language to suit the learners they teach, introducing new ideas and concepts clearly, and using explanations, questions, discussions and plenaries effectively,
  - e. manage the learning of individuals, groups and whole classes effectively, modifying their teaching appropriately to suit the stage of the lesson and the needs of the learners.
- v) Teach engaging and motivating lessons informed by well-grounded expectations of learners and designed to raise levels of attainment



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- vi) Make effective use of an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives and monitoring learners' progress and levels of attainment
- vii) Provide pupils, colleagues, parents and carers with timely, accurate and constructive feedback on learners' attainment, progress and areas for development
- viii) Support and guide pupils so that they can reflect on their learning, identify the progress they have made, set positive targets for improvement and become successful independent learners
- ix) Use assessment as part of your teaching to diagnose learners' needs, set realistic and challenging targets for improvement and plan future teaching
- x) Review the effectiveness of your teaching and its impact on learners' progress, attainment and well-being, refining approaches where necessary.
- xi) Review the impact of feedback and guide pupils on how to improve their attainment
- xii) (a) Establish a purposeful and safe learning environment which complies with current legal requirements, national policies and guidance on safeguarding so that learners feel secure and sufficiently confident to make an active contribution to learning and to the school.
  - a. Make use of the local arrangements concerning the safeguarding of children and young people.
  - b. Identify and use opportunities to personalise and extend learning through out-of-school contexts where possible making links between in-school learning and learning in out-of-school contexts.
- xiii) Manage learners' behaviour constructively by establishing and maintaining a clear and positive framework for discipline, in line with the school's Positive Behaviour Policy.
  - a. Use a range of behaviour management techniques and strategies, adapting them as necessary to promote self-control and independence of learners.
- xiv) Promote learners' self-control, independence and cooperation through developing their social, emotional and behavioural skills
- xv) Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them
- xvi) Lead at least one enrichment club for one term in the year.
- xvii) Depending upon experience lead/joint lead a curriculum subject.

### **Equal Opportunities**

To support the school's Equal Opportunities policies including Anti-Racist Policy.