

Clipstone Brook Lower School & Pre-School



JOB DESCRIPTION

POST TITLE:

CLASS TEACHER GRADE: MPS/UPS

RESPONSIBLE TO: HEADTEACHER

The post holder has a teaching commitment in Foundation / KS1 / KS2 and will contribute to the School Development Plan, supporting the ethos, aims and vision of the school.

PRINCIPAL RESPONSIBILITIES

The teacher will undertake all duties required of a qualified teacher identified in the School Teachers' Pay and Conditions Document and will undertake class teaching in a designated year group/curriculum area.

All staff are expected to set an example of punctuality, professionalism and politeness in interactions with all members of the school community or visitors to the school and to maintain confidentiality regarding school business at all times. All staff are expected to maintain the aims and ethos of the school. All teachers are expected to maintain the [Teacher Standards](#) .

1. Deliver high quality teaching, ensuring all lessons and activities are properly planned and in accordance with the policies and ethos of the school.
2. Ensure teaching methods engage and motivate pupils in an effort to ensure all pupils achieve at least 'good' progress each year.
3. Assist in whole school, year group and lesson planning which meets the needs of all pupils.
4. Coordinate/ act as a subject specialist in a curriculum area including monitoring and assessment, policy assessment and teaching strategies, consulting with colleagues and feeding back to the Leadership Team (including the governing body where relevant)
5. Monitor and assess pupil learning and progress, ensuring appropriate records have been kept, and use both formative assessment and pupil progress data/ statutory outcomes to inform individual pupil, class and year group learning, lesson planning and the preparation of personalised work, which meets the needs and potential of all pupils

6. Contribute to the school's performance management process, coaching and mentoring colleagues and PGCE/ITT students, as required, monitoring some teaching in the curriculum area and the input of class support staff.

7. Contribute to the effective deployment of support staff and resources (ICT and consumables) within the class.

8. Play a full part in the life of the school community, supporting the ethos of the school, and encouraging staff, parents and pupils to do likewise. Comply with school policies and procedures in areas such as assessment, feedback, behaviour management, communication with parents, supporting vulnerable children, children who have English as an additional language, SEND, induction, planning, staff meetings, parental events etc.

9. Ensure personal professional development, being up-to-date in national and local developments, participating in whole school and individualised INSET and sharing with others.

CONTEXT

All staff are part of the whole school team. They are required to support the values and ethos of the school and school priorities as defined in the School Development Plan. This will mean focusing on the needs of colleagues, parents & pupils and being flexible in a busy, pressurised environment.

DBS

It will be necessary for an Enhanced Disclosure and Barring Service to be undertaken. Disclosures are handled in accordance with the DBS Code of Practice.

The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) means that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution is disclosable can be found on the Ministry of Justice website. School staff will require an enhanced DBS certificate as they will be considered to be working in a 'regulated activity'. This means that schools are entitled to request disclosure of cautions and convictions. Where individuals are working in school in a regulated activity:

- Schools can ask for disclosure of unspent convictions and cautions
- Schools can ask for disclosure of unprotected spent convictions and cautions
- Schools cannot ask for disclosure of protected spent convictions and cautions

The School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to

the post, including checks with past employers and the Disclosure and Barring Service. CVs will not be accepted for any post based in schools.

Criteria	Qualities	How it is measured
Qualifications and experience	<ul style="list-style-type: none"> <input type="checkbox"/> Qualified teacher status (essential) <input type="checkbox"/> Degree (essential) <input type="checkbox"/> Successful primary teaching experience and knowledge of personalised learning meeting a range of needs (essential) 	Application Interview/ tasks
Skills and knowledge	<ul style="list-style-type: none"> <input type="checkbox"/> Knowledge of the National Curriculum and the EYFS framework where appropriate <input type="checkbox"/> Knowledge of how to develop pupils personal and social skills and examples of measurable impact <input type="checkbox"/> Knowledge of effective teaching and learning strategies and examples of measurable impact. <input type="checkbox"/> Ability to adapt teaching to meet pupils' needs inclusively and examples of measurable impact <input type="checkbox"/> Ability to build effective working relationships with pupils and examples of measurable impact <input type="checkbox"/> Knowledge of guidance and requirements around safeguarding children <input type="checkbox"/> Knowledge of effective behaviour management strategies and examples of measurable impact <input type="checkbox"/> Good ICT skills, particularly using ICT to support learning and examples of measurable impact. <input type="checkbox"/> Awareness of equity and inclusive working as part of working in a school and within the workforce 	Application Interview/ tasks

Personal qualities	<ul style="list-style-type: none"><input type="checkbox"/> A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school<input type="checkbox"/> High expectations for children's attainment (outcomes) and progress<input type="checkbox"/> Commitment to maintaining confidentiality at all times<input type="checkbox"/> Commitment to safeguarding and equality<input type="checkbox"/> Effective team player with highly developed interpersonal skills.<input type="checkbox"/> Emotional resilience to work with challenging behaviour and work demands.<input type="checkbox"/> Capacity for reflection and positive growth mindset.<input type="checkbox"/> A willingness to be involved in all aspects of school life; including outside of normal school hours and days.	Application Interview/ tasks
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