

PERSON SPECIFICATION

Teaching Assistant including Lunchtime Supervision

	Essential	Desirable
Qualifications		
NVQ Level 2 for Teaching Assistant or equivalent qualification	✓	
Excellent numeracy/literacy skills – equivalent to NVQ Level 2 in English and Maths	✓	
Possess HLTA Status		✓
Knowledge & Experience		
Experience of working with children and families in a learning environment	✓	
Experience of planning and delivering intervention programmes	✓	
Experience of teaching phonics	✓	
Working knowledge and experience of implementing national/foundation curriculum and other relevant learning programmes/strategies	✓	
Experience of cover supervision		
Skills & Abilities		
Constantly improve own practice/knowledge through self-evaluation and learning from others	✓	
Able to build effective working relationships at all levels	✓	
Able to work in on initiative but also constructively as part of a team	✓	
Good understanding of child development and learning processes	✓	
Effective verbal communications with a diverse range of people (e.g. colleagues, pupils, parents/carers, and external agencies)	✓	
Values/Beliefs		
Every person matters when contributing to the success of every child	✓	
Maintaining and respecting confidentiality	✓	
Respect for the opinions and contribution of others	✓	
Personal Qualities		
Able to support the ethos and values of a Diocesan Multi Academy Trust	✓	
Commitment to achieving a high standards	✓	

Enthusiasm and a positive outlook	✓	
Excellent attendance and punctuality	✓	
Responsible, honest and reliable	✓	
Good personal organisation	✓	
Calm under pressure	✓	
A sense of humour	✓	