

15 July 2026

Dear Applicant,

Thank you for your interest in the Higher Level Teaching Assistant role at Birmingham Independent College (BIC).

We are pleased to invite applications from experienced and dedicated Higher Level Teaching Assistants who meet the criteria outlined in the person specification and are excited by the opportunity to join our specialist college. We are looking for individuals who have a minimum of three years working in the UK education system at SEND provisions. You should consistently strive for excellence and are genuinely passionate about supervising our Specialist Support Workers, ensuring high-quality, consistent support is delivered across the college.

At BIC, your hours are Monday to Thursday, 8:30 – 15:30. This is a term-time only position, working 28 hours per week (including a 20-minute lunch break). Salary will be £18,018.00 - £20,748.00 annualised (dependent upon qualification and experience).

We are keen to recruit as soon as possible, and interviews will be held at any point before the start of the new school year in September 2026.

We hope you feel inspired by the opportunity to contribute to the continued growth and success of BIC. We would be delighted to receive your application and learn more about your interest in joining our team.

Yours sincerely,

Vivienne Lambert
Operations Manager